

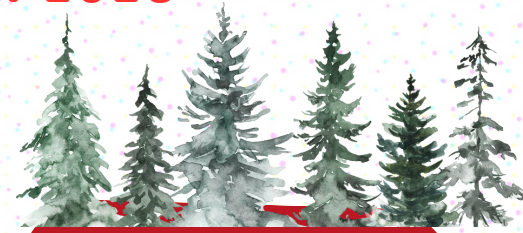


# Franklin Academy

## NEWSLETTER DECEMBER 2023

### This Month at the Academy

I hope everyone is enjoying their week. We are enjoying the snow and all the winter and holiday fun that goes with it! We have decided to change our weekly email to a monthly newsletter format instead. We hope this will be an easier way to communicate all the fun activities we have going on as well as the information needed each month. We will still send emails when needed and or texts to alert you of upcoming deadlines.



### What's In This Month's Issue?

- Upcoming Events
- After School Activities
- Fun Fact of The Month:

**Reindeers Can See in the Dark**



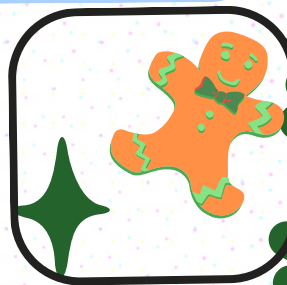
**NUT FREE**



Don't forget we are a nut free facility so please keep all nuts at home for the safety of our children with allergies.



A big THANK YOU TO ALL of the families that donated to our Adopt a Family Project



### Extended Hours Sign Up



December 4-8



December 11-15



December 18-22

Break starts December 22nd after school.



January 8-12



### Important Reminders

- December 1st is the deadline for the Adopt a Family Gift drop off. Please drop off your gift no later than this date and please remember to wrap it and label it with the child's name. I will be dropping off the gifts to the Detroit Rescue Mission on Monday Morning. <https://www.signupgenius.com/go/60B0849A5A92FA1F94-45926310-2023#/>
- December 4th-8th. Scholastic Book Fair in the front lobby of the Academy.
- December 4th- 8th Bake Sale in our Lobby.
- December 5-7th Holiday Tradition Days. Come in during the day and be our guest to share some of your family traditions and favorites for the Holidays. How does your family celebrate? You can share a book, bring a craft, or share holiday food. If you plan on bringing food, just check with us due to the allergies we have in each classroom. Dragonfly class will have their own sign up through Ms. Lindsay, the rest of the classes we have this sign-up genius. <https://www.signupgenius.com/go/60B0849A5A92FA1F94-46001617-tradition#/>
- December 14th In school Holiday party and pizza lunch.
- December 14th Cookies with Santa at the Franklin Athletic Club Banquet room. Sign up here: <https://www.signupgenius.com/go/60B0849A5A92FA1F94-46409616-cookies>
- December 25-January 7 Holiday Break
- Holiday Break Camps Register Here: Use your Promo Code: Academy15 <http://franklinclub.leagueapps.com/camps/3998937-school-break-camps-2023-2024>
- January 8th First day back to school.




## Drop Off in the Morning

Students may be dropped off as early as 8:50 am if they will not be attending am care. We will have staff door # 2 from 8:50am- 9:15 am to escort children in and to classrooms. You can line up in your car and we will assist you get the children from the cars.

Parents are welcome to walk their children to class in the morning during the first day of school only. We are continuing to keep as many adults out of the school as possible, this will provide a more safe, healthy, and secure environment and ensure instruction starts on time.

This policy is only for students that do not attend before care. Any child dropped off before 8:50am will be taken to before care. If your child was not previously signed up for before care, you will be charged for the full half hour (at least of care). Please use the sign-up genius to sign up for before or after care. Links for the sign up will be coming soon) Please remember this is the way we make our staff schedule, and it is based on the number of children signed up.



Franklin Academy follows Southfield Public Schools, for our snow days. If they are closed for a snow day we will also be closed. The school will also close if at 6am, the predicted temperature for that school day falls to -25 degrees or below (including wind chill). All other weather or building related closures will be decided on a case-by-case basis. Please note that there will be no refunds of school tuition, due to school closures. When weather conditions are questionable and school is in session, please be available for a text message and or email through Preschool2me or the Director. School closings, delays or early dismissal will be posted on our Preschool2Me app and sent out in a schoolwide email. In addition, you may call (248) 352-8000, the main phone number for Franklin Athletic Club. The front desk staff will be informed of the Academy's decision regarding a snow day.

## Snow Days

## Preschool2me

This is the app that will keep you in touch with pictures and news daily at the school. It truly is interactive and will allow you to have a bird's eye view of your child's day. We do have a number you can text us during the day or for aftercare pick up. Please don't call this number because we cannot answer. 248 963-4317. Please keep this number handy in case you cannot get a hold of us by phone.

## Lunch Options



This year we offer a lunch purchase option with a couple of local places. A calendar sign up is sent home with each child at the end of the month for the following two months, and attached to the weekly email so that you can pre purchase your lunches each month. We are going to offer lunches Monday - Thursday but they will need to be prepaid, and you will have to pre-register by returning your calendar with the cash for the lunches.

Monday and Thursday is Pizza, Tuesday is spaghetti, and Wednesday is chicken nuggets and fries. Fridays all students bring a lunch from home.

## PICK UP

If your child only attends a half day pick up is after lunch at 12pm. You can come to door #1 and ring the bell and we will bring your child to the door. For the afternoon full day pick up we would like all parents picking up children at the end of the school day to park in our bigger lot around the corner of the main entrance at door # 3. This gives our staff time to identify who is picking up and our teachers to walk your child out and speak with you if needed. Pick up time is from 3-3:15. Any child left after 3:15 will be taken to after care. If your child was not previously signed up for aftercare you will be charged for the full half hour (at least of care). Please use the sign-up genius to sign up for before or after care. Please remember this is the way we make our staff schedule, and it is based on the number of children signed up. If your child does stay for aftercare you can ring the doorbell or text us at :248 963-4317

## What your child needs to bring to school

What your child will need to bring the first day: (Please clearly label everything)

- -A backpack to bring things to and from school.
- -At least one extra change of clothes
- -A nut free lunch with a drink or water bottle
- -Refillable Water bottle with your child's name
- -Diapers if needed.
- -Pullups if potty training.
- -Wipes if needed
- -Sleep rollup [Amazon.com: Toddler Nap Mat with Pillow and Blanket, 50" x 21" x 1.5" Super Soft and Cozy, The Great Kids Nap Mats for Preschool Daycare Toddler Sleeping Bag, Whale : Baby](https://www.amazon.com/Toddler-Nap-Mat-with-Pillow-and-Blanket-50-x-21-x-1.5-Super-Soft-and-Cozy-The-Great-Kids-Nap-Mats-for-Preschool-Daycare-Toddler-Sleeping-Bag-Whale-Baby/dp/B078888888), or crib sheet with a blanket in a separate bag that is labeled that will stay here all week.
- -A nut free snack if staying for aftercare.
- -If your child has signed up for after school swimming, please pack their swim things in a separate bag.

Find more at:

[www.franklinacademypreschool.com](http://www.franklinacademypreschool.com)



## Extended Day Hours



I have included the links for before and after care sign ups on the first page of this newsletter.. Please note what approximate time you will be dropping off for early hours and pick up for aftercare so we can properly staff. These requests will need to be made the Friday before - all the details are listed on the sign-up genius description as well.

- If you ever need last-minute care, don't hesitate to reach out to us. If there is space available, then we can accommodate.
- If you plan on using extended care on a regular basis and want to avoid going through the process of the sign up, you can email Chelsea at [csmith@ffrc.net](mailto:csmith@ffrc.net) your regular extended care schedule and I will count your child in moving forward.
- If you plan on using the early hours, you must drop off by 8:40. We use the time from 8:40-8:50 to get the children settled in their classrooms. Prior to 8:40, you may ring the bell at door 1. Otherwise, regular drop off begins at 8:50 at door 2.

\*\*Aftercare

\*\*When you arrive to pick up your child at the end of the day for aftercare you can text the iPad to let us know you are here at: [248 963-4317](tel:2489634317). Please don't try to call this number, we cannot answer the iPad.

## Enrichment Schedule

**Monday:** Drama for all

**Tuesday:** Gymnastics for 3-5.  
Under 2.5 are bounce and play.

**Wednesday:** Art/Stem for all

**Thursday:** Tennis for Older and  
Gymnastics for 2.5 and under

**Friday:** Creative Movement for all

## Enrichments

## After School Activities

- Afterschool Swim (Mon. or Wed 3:25-3:55)



- Stay and Play (Tue 3:15-4:15)



- Gymnastics (Thur 3:15-4:15)



Please use QR codes to register.

## Childrens Absences

Unfortunately, we do not prorate for any missed days of school. I have included the parent handbook which everyone has received upon enrollment. Here is the section from the handbook:

After the school year begins, there will be a \$10 charge for every schedule change that requires your tuition amount to be re figured. Requests for permanent schedule changes must be received in writing 14 days in advance. Missing school because of illness, vacations, or any other absence cannot be refunded or prorated in any way. These missed days cannot be made up either.

Please understand that we must staff and schedule our staff based on enrollment numbers and tuition coming in. We take the full school year into account and the number of days in the school year.

